

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
<b>Administrative Services, Dept.</b>		
<b>General</b>		
EDO		
16mm diazo microfilm duplication - per reel		\$10.00
35mm diazo microfilm duplication - per reel		\$12.00
Certified copy of a document, per certification		\$2.00
Electronic Documents, per CD		\$2.00
Electronic Documents, per DVD		\$4.00
Electronic Documents, per film cartridge		\$3.50
Electronic Documents, per USB - (per GB)		\$5.00
Fax request (long distance outside US) per fax number		\$5.00
Fax request (long distance within US) per number		\$2.00
Laser printer per page		\$0.50
Mail request (address outside US) per address		\$5.00
Mail request (address within US) per address		\$2.00
Microfilm 16mm silver print duplication - per reel		\$18.00
Microfilm 35mm silver print duplication - per reel		\$20.00
Microfilm copy 16mm master film		\$10.00
Microfilm copy 25mm master film		\$35.00
Microfilm to CD/DVD/USB (set up free)		\$5.00
Microfilm to CD/DVD/USB, per reel (100/200 foot roll)		\$35.00
Microfilm/Microfiche digital copy, by patron		\$0.15
Microfilm/Microfiche digital copy, by Staff		\$1.00
Microfilm/Microfiche paper copy, by patron		\$0.25
Microfilm/Microfiche paper copy, by Staff		\$1.00
Paper copies from microfilm		\$1.00
Photocopy made by requestor, per page		\$0.10
Photocopy per page		\$0.50
Research or services fee: as provided by 63G-2-203(2)(per hr.)		\$15.00
<b>Archives</b>		
<b>Advertisements</b>		
Image Use Charges		
Catalogs		\$75.00
Genealogy/Family History		
Local Newspaper/magazine		\$75.00
National newspaper/magazine		\$100.00
Non-profit/Educational/Museum		
<b>Audio</b>		
Copy Charges		
Audio Recording (this price excludes cost of medium)		\$4.00
<b>Broadcast, Theatrical Presentations, Web Sites</b>		
Image Use Charges		
Commercial - Local		\$75.00
Commercial - National		\$100.00
Genealogy/Family History		
Non-profit/Educational/Museum		
<b>Display</b>		
Image Use Charges		
Commercial - Local/National		\$10.00
Genealogy/Family History		

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Non-profit/Educational/Museum		
<b>Documents</b>		
Copy Charges		
Documents 11" x 14" and 11" x 17" - by patron		\$0.25
Documents 11" x 14" and 11" x 17" - by staff (limit 50)		\$0.50
Documents 8.5" x 11" - by patron		\$0.10
Documents 8.5" x 11" - by staff (limit 50)		\$0.25
<b>Fax</b>		
Fax Charges		
International fax fee (plus copy charge)		\$5.00
Local fax fee (plus copy charge)		\$1.00
Long Distance fax fee (plus copy charge)		\$2.00
<b>Fiber Base Sepia Tone Prints</b>		
Photo Reproductions		
11 x 14		\$40.00
16 x 20		\$60.00
20 x 24		\$70.00
4 x 5		\$12.00
5 x 7		\$16.00
8 x 10		\$25.00
<b>Film/Video (Moving Image or Sound Recording)</b>		
Image Use Charges		
Commercial - 5 to 10 minutes		\$50.00
Commercial - less than 5 minutes		\$25.00
Commercial - Shown in entirety		\$75.00
Genealogy/Family History`		
Non-profit/Educational/Museum`		
<b>General</b>		
Records		
16mm diazo microfilm duplication - per reel		\$10.00
16mm master film		\$10.00
16mm silver print duplication - per reel		\$18.00
35mm diazo microfilm duplication - per reel		\$12.00
35mm master film		\$15.00
35mm silver print duplication - per reel		\$20.00
Audio recording (plus cost of CD,DVD or USB)		\$6.00
Books filmed (cost per page)		\$0.15
Certified copy of a document		\$4.00
Electronic images to microfilm		\$40.00
Frames filmed - custom work		\$0.08
Frames filmed - standard filming		\$0.05
Laser printer output by requester		\$0.10
Laser printer output by staff		\$0.50
Mail request (outside US)		\$5.00
Mail request (within US)		\$2.00
Microfilm to CD/DVD/USB (set up fee)		\$5.00
Microfilm to CD/DVD/USB, per reel		\$35.00
Video recording (plus cost of CD,DVD or USB)		20
<b>Glossy or Matte B/W Prints</b>		
Photo Reproductions		
11 x 14		\$25.00

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
16 x 20		\$35.00
20 x 24		\$55.00
4 x 5		\$7.00
5 x 7		\$10.00
8 x 10		\$15.00
<b>International</b>		
Mailing Charges		
each additional reel		\$2.00
for each additional 10 pages		\$1.00
1-10 Pages		\$5.00
CD/DVD/USB		\$6.00
Microfilm 1-2 reels		\$6.00
Photo 11 x 14		\$8.00
Photo 8 x 10		\$6.00
<b>Microfilm/Microfiche</b>		
Copy Charges		
Copies from Microfilm/Microfiche - Digital - by patron		\$0.15
Copies from Microfilm/Microfiche - Digital - by staff (limit 25)		\$1.00
Copies from Microfilm/Microfiche - Paper - by patron		\$0.25
Copies from Microfilm/Microfiche - Paper - by staff (limit 25)		\$1.00
<b>Other</b>		
Image Use Charges		
Local News Media		
Novelties		\$10.00
Resale		\$10.00
<b>Other Fees</b>		
Other Fees		
Archivist handling fee as provided by GRAMA 63G-2-203(2)		\$15.00
Microfilm security storage per reel - Cost		
Special request pricing - Cost		
<b>Photos</b>		
Photo Reproductions		
10 image max on 600 dpi or greater		
20 image max on 300-500 dpi scans		
Digital Imaging 300 dpi or higher		\$10.00
Five working day rush order (per image)		\$2.00
Five working day rush order (per scan)		\$2.00
Surplus Photo Charges		
4 x 5		\$1.00
5 x 7		\$2.50
8 x 10		\$4.00
Slides		\$1.50
<b>Publications, Books, Pamphlets, Journals, CD, Video</b>		
Image Use Charges		
Commercial - 10,000 - 50,000		\$35.00
Commercial - 50,000 +		\$75.00
Commercial - less than 10,000		\$10.00
Genealogy/Family History		
Non-profit/Educational/Museum		
<b>Published Posters, Calendars, Post Cards, Brochures</b>		
Image Use Charges		

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Commercial - 1,000 - 5,000		\$50.00
Commercial - 5,000 +		\$75.00
Commercial - less than 1,000		\$25.00
Genealogy/Family History		
Non-profit/Educational/Museum		
<b>Reproductions</b>		
Custom Reproduction Requests		
Maps, Color Photos, Posters & Oversize - Cost +40%		
<b>supplies</b>		
Supplies		
CD (per disk)		\$2.00
DVD (per disk)		\$4.00
Film cartridge		\$3.50
Pencil		\$0.25
USB Flash Drive (per GB)		5
<b>USA</b>		
Mailing Charges		
1-10 Pages		\$3.00
add postage for each 10 pages		\$1.00
CD/DVD/USB		\$4.00
each additional reel		\$1.00
Microfilm 1-2 reels		\$4.00
Photo 11 x 14		\$6.00
Photo 8 x 10		\$4.00
Video		5
<b>Video</b>		
Copy Charges		
Video Recording (this price excludes cost of medium)		20
<b>Facilities Construction and Management</b>		
<b>Capital Development</b>		
Construction		
Program Management Fee		\$103
<b>Capital Improvement</b>		
Construction		
Program Management Fee		\$88
<b>Facilities</b>		
ABC Facilities Management		
ABC Bountiful #8		\$44,673
ABC Brigham City #22		\$11,958
ABC Cedar City New #18		\$47,464
ABC Cleveland Warehouse		\$20,400
ABC Draper #31		\$44,822
ABC Heber City		\$42,031
ABC Layton #30		\$19,659
ABC Logan #6		\$24,759
ABC Magna 3500 S. 7200 W.		\$21,223
ABC Moab #27		\$14,328
ABC Mt. Olympus #25		\$28,866
ABC Murray #9		\$23,800
ABC Ogden #21		\$27,200
ABC Ogden #24		\$30,600

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
ABC Ogden #19 Pacific Ave.		\$21,420
ABC Orem 144 State #17		\$19,720
ABC Park City #34		\$36,064
ABC Park City #37		\$27,802
ABC Park City - Snow Creek #38		\$41,075
ABC Park City Swede Alley #36		\$8,500
ABC Pleasant Grove		\$44,132
ABC Price #7		\$11,954
ABC Provo Freedom #5		\$20,414
ABC Riverton #40		\$34,221
ABC Roy #23		\$13,066
ABC Sandy #15		\$48,950
ABC Sandy #16		\$40,521
ABC SLC #13		\$29,097
ABC SLC #14		\$9,411
ABC SLC #20		\$0
ABC SLC #35		\$21,335
ABC SLC 205 W #1		\$27,639
ABC SLC Ashton #2		\$24,694
ABC SLC Avenues #12		\$24,031
ABC SLC Foothill #4		\$14,413
ABC Springville		\$42,792
ABC St George #39		\$34,000
ABC St George New		\$42,558
ABC St. George #32		\$16,116
ABC Taylorsville #26		\$39,678
ABC Tooele #10		\$38,675
ABC Vernal #28		\$12,709
ABC West Valley City #3		\$40,059
ABC Wine Store #41		\$42,840
ABC Holladay #29 (replaced Kentucky #29)		\$43,843
National Guard Facilities Management		
Armory American Fork		\$12,295
Armory Beaver		\$13,163
Armory Blanding		\$16,442
Armory Brigham City		\$10,437
Armory Cedar City		\$17,043
Armory Fillmore		\$9,037
Armory Lehi		\$11,235
Armory Logan		\$16,291
Armory Manti		\$16,701
Armory Mt. Pleasant		\$12,202
Armory Ogden		\$27,529
Armory Orem		\$56,047
Armory Price		\$18,873
Armory Richfield		\$14,118
Armory Spanish Fork		\$40,372
Armory Springville		\$14,192
Armory Tooele		\$16,078
Armory Vernal		\$9,225
State Facilities Management		

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
State Library - Library		\$183,714
State Library - State Mail		\$135,240
State Library - Visually Impaired		\$124,027
1950 West Regional Center		\$215,571
7th West Juvenile Courts		\$86,500
Agriculture		\$305,100
AP & P Fremont Office Building		\$172,530
Archive Building		\$120,765
Brigham City Court		\$169,400
Brigham City Regional Center		\$511,661
Calvin Rampton Complex		\$1,602,863
Cannon Health		\$821,860
Capitol Hill Complex		\$3,960,104
Cedar City Courts		\$103,520
Cedar City Regional Center		\$72,008
DAS Surplus Property		\$35,672
DHS - Vernal		\$45,317
DHS Clearfield East		\$129,322
DHS Ogden - Academy Square		\$248,906
Dixie Drivers License		\$50,300
DMV - Fairpark		\$43,437
DNR Price		\$75,968
DPS - Ogden		\$21,608
DPS Crime Lab		\$23,840
DPS Drivers License		\$128,905
DPS Farmington Public Safety		\$68,425
Driver License West Valley		\$98,880
DWS - 1385 South State Building		\$292,390
DWS - Midvale		\$135,640
DWS - PEP		\$9,555
DWS - South County		\$176,196
DWS Administration		\$633,591
DWS Brigham City		\$24,329
DWS Call Center		\$143,772
DWS Cedar City		\$98,743
DWS Clearfield/Davis County		\$180,633
DWS Logan		\$110,088
DWS Metro Emp. Ctr.		\$183,052
DWS Ogden		\$141,372
DWS Provo		\$147,940
DWS Richfield		\$58,072
DWS St. George		\$44,660
DWS Vernal		\$56,152
Farmington 2nd District Courts		\$349,485
Glendinning Fine Arts Center		\$45,000
Governors Residence		\$119,220
Heber M. Wells		\$774,750
Highland Dr Plaza		\$391,766
Layton Court		\$80,896
Logan 1st District Court		\$281,870
Medical Drive Complex		\$331,230

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Moab Regional Center		\$112,533
Murray Highway Patrol		\$141,738
Natural Resources		\$657,416
Navajo Trust Fund Administration		\$132,640
Office of Rehabilitation Services		\$180,942
Ogden Court		\$395,850
Ogden DMV / Drivers License		\$60,675
Ogden Juvenile Court		\$166,045
Ogden Public Safety		\$0
Ogden Radio Shop		\$8,468
Ogden Regional Center		\$593,848
Orem Circuit Court		\$85,435
Orem Juvenile Probation & Parole		\$7,723
Orem Public Safety		\$105,640
Orem Region Three UDOT		\$141,192
Provo Court		\$299,400
Provo Juvenile Courts		\$121,213
Provo Regional Center		\$682,300
Richfield Court		\$82,289
Richfield DNR - Forestry		\$2,040
Richfield DTS Center		\$49,050
Richfield Regional Ctr.		\$50,385
Rio Grande Depot		\$367,805
Salt Lake Court		\$1,669,200
SL Government Bldg #1		972934
Springville Juvenile Probation & Parole		5500
St. George Courts (replacement)		465353
St. George DPS		59517
St. George Tax Commission		34272
Statewide Facility Focus		14000
Taylorsville Center for the Deaf		108000
Taylorsville Office Building		157531
Tooele Courts		311351
Training Housing - DSBVI		49736
Tree of Utah		0
UBATC - Roosevelt		538724
UBATC - Vernal		450240
Unified Lab		619855
Utah Arts Collection		26900
Utah State Office of Education		410669
Utah State Tax Commission		809880
Vernal 8th District Court		248649
Vernal DSPD		24913
Vernal Juvenile Courts		20256
Vernal Regional Center		132581
Vernal Youth Corrections - Split Mtn		0
West Jordan Courts		487796
West Valley 3rd District Court		118350
<b>Finance</b>		
<b>Contracting</b>		
Purchasing Card		

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
P-card (funded by contract rebates)		
<b>Disbursements</b>		
Disbursements		
Collection Service Fee		\$15.00
IRS Collection Service Fee		\$25.00
Payroll Garnishment Request		\$25.00
Tax Garnishment Request		10
<b>FIS</b>		
Financial Information Systems		
Credit Card Payment (funded by contract rebates)		
UDOT Billing for FINET support - Actual cost		
<b>OSDC</b>		
Office of State Debt Collection		
Administrative Collection Fee percent		18%
Collection Fee for Risk Management Cases		25%
Collection Interest percent - Prime +		2%
Collection Penalty percent		6%
Court Filing - Actual Cost		
Credit Card Processing		1.75%
Garnishment Request - Actual Cost		
Labor Commission Wage Claim Attorney Fee - Min \$500		33.33%
Legal Document Service		\$20.00
Non sufficient Check - Collection		\$20.00
Non Sufficient check - Finet		\$20.00
Post Judgment Interest percent		2%
<b>Payroll</b>		
Payroll		
Duplicate W-2		\$5
SAP E-learn Services		\$90,000
<b>Reporting</b>		
Financial Reporting		
Bond Accounting Services - Actual cost		
Cash Management Improvement Act (CMIA) Interest Calculation - Actual cost		
ISF Accounting Services - Actual cost		
Loan Servicing Fee		\$125.00
Single Audit Billing to State Auditor's Office - Actual cost		
<b>Transparency</b>		
Transparency Website		
Utah Public Finance Website download fee: per download		\$1
<b>CBA</b>		
Consolidated Budget and Accounting (CBA)		
DAS - Department rate		\$1,552,638
Basic Accounting and Transactions		\$37
Financial Management		\$60
<b>Purchasing &amp; General Services</b>		
<b>Contracting</b>		
Cooperative Contracting		
Cooperative Contracts Administrative Fee up to 1%		
<b>Copy Center</b>		
Print Services - Copy Center		
Contract Management Fee (Per Impression)		\$0.005

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Debt-Elimination Fee (Per Impression)		\$0.005
Xerox print services (published rate schedule) - Actual cost		
<b>Self Service Copier</b>		
Print Services - Self Service Copier		
Administration Fee (Per Impression)		\$0.0040
Impressions (depreciation, maintenance, supplies) - Actual cost		
<b>Mail Services - Tasks</b>		
Mail Services - Tasks		
Accountable Mail		\$0.180
Additional Insert		\$0.004
Auto Fold		\$0.010
Auto Tab		\$0.016
Business Reply/Postage Due		\$0.090
Federal Meter/Seal		\$0.014
Intelligent Inserting		\$0.018
Label Apply		\$0.019
Label Generate		\$0.022
Mail Distribution		\$0.065
Meter/Seal		\$0.017
Optical Character Reader		\$0.017
Special Handling/Labor per hr.		50
Task Distribution Rate		0.012
<b>Surplus Property</b>		
Federal Property Rates		
Federal Shipping and Handling Charges % cost		20%
State Property Rates		
Copy Rates per copy		10%
Defaulted Auction Bids - % of sales price		10%
Electronic Waste/Hazardous Recycling Fees - Actual Cost		
Forklifts (4-6000 lb) per mile		\$23.00
Handheld Devices < 1yr old - 50% cost + min of		\$30.00
Handheld Devices > 1yr old - 20% cost + min of		\$25.00
Labor (1/2 hour minimum)		\$26.00
On-site sale away from USASP yard % of sales price		10%
Past 30-days Late Fee (% of balance)		5%
Past 60-days Late Fee (% of balance)		10%
Past 90-days Late Fee (% of balance)		15%
Property Pickup/Process Fee for Exempt and Non-State Agencies 20% of sale +		\$25.00
Property Pickup/Process Fee for State Agencies -Total Sale Proceeds (less prorated rebate of retained earnings)		
Seized Property - 20% of sale +		25
Semi Truck and Trailer per mile		1.08
Storage - building per cu ft per month		0.43
Storage - fenced lot per sq ft per month		0.23
Two-ton Flat Bed per mile		0.61
Unique Property Processing Fee - % of sale		
Vehicles and Heavy Equipment - % of sales price		0.09
<b>Risk Management</b>		
<b>Auto</b>		
Automobile/Physical Damage Premiums		
Charter School value < \$35,000		\$150.00

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Higher Education value < \$35,000		\$125.00
Other state agency value < \$35,000		\$150.00
Per Vehicle Per Year		
Public Safety value < \$35,000		\$175.00
Rate > \$35,000 - \$0.80 per \$100 value		
School bus		\$100.00
School district other vehicles or related equipment		\$50.00
School district value < \$35,000		\$50.00
Standard deductible (per incident)		500
State & Higher Edu other vehicles or related equipment		75
<b>Bond</b>		
Charter Schools:		
Employee Dishonesty Bond per year		\$250.00
<b>Discounts&amp; Surcharges</b>		
Agency Discount		
Agency specific - as negotiated with Risk Mgt.		
Standard discount		0.635
Building Demographic Discounts		
Fire Suppression Sprinklers		15.0%
Flexible water/Gas connectors		1.0%
Smoke alarm/Fire detectors		0.1
Gross Premium Discounts		
Completion of Risk Mgt. self-inspection survey		10.0%
Risk control meetings		5.0%
Surcharges		
Building built prior to 1950		10.0%
Lack of compliance with Risk Mgt. recommendations		10.0%
<b>Liability</b>		
Charter Schools:		
Liability (\$2 million coverage) \$18 per student, \$1000 min		
<b>Premiums Liability</b>		
Liability Insurance Premiums - Higher Education		
Board of Regents		33114
Salt Lake Community College		166671
Dixie State College		50769
Snow College		48845
Southern Utah University		86725
UCAT / Bridgerland ATC		9569
UCAT / Davis ATC		12162
UCAT / Dixie		998
UCAT / Mountainland		2890
UCAT / Ogden-Weber ATC		12959
UCAT / Southwest		2094
UCAT/Salt Lake Tooele ATC		2591
UCAT/Uintah Basin ATC		4985
University of Utah		1261303
Utah Comm Network (UCAN)		9286
Utah State University		477189
Utah Valley University		193624
Weber State University		206543
Liability Insurance Premiums- Agency		

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums	
	FY13
Administrative Services	278150
Agriculture	35995
Alcoholic Beverage Control	71696
Attorney General's Office	102301
Auditor	10235
Board of Pardons	14339
Capitol Preservation Board	8499
Commerce	66647
Community and Culture - Directors Office	48581
Corrections	849684
Courts	245955
Education	188299
Environmental Quality	99299
Financial Institutions	12594
Governor	11642
Governor's Office of Economic Development	33876
Governor's Office of Planning and Budget	10286
Health	292523
Heber Valley Railroad	14099
House of Representatives	7089
Human Resource Management	30881
Human Services	738350
Insurance	56247
Labor Commission	29386
Legislative Auditor	6492
Legislative Fiscal Analyst	3687
Legislative Printing	1388
Legislative Research & General Counsel	14323
Medical Education Council	159
National Guard	60791
Natural Resources	343092
Navajo Trust Fund	2554
Public Lands Policy Coordinating Office	3642
Public Safety	451971
Public Service Commission	10731
School and Institutional Trust Lands	23825
School Districts	4296095
Career Service Review Office	498
GOVERNOR'S OFFICE - CRIMINAL AND JUVENILE JUSTICE	2330
GOVERNOR'S OFFICE - UTAH OFFICE FOR VICTIMS OF CRIME	1636
Senate	3886
SCHOOLS FOR THE DEAF AND BLIND	59462
Tax Commission	144174
Technology Services	89458
Transportation	2222000
Treasurer	5879
Utah Science and Technology and Research (USTAR)	12799
Utah State Fair Park	19210
Veteran's Affairs	3971
Workforce Services	382746
<b>Premiums Property</b>	

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Property Insurance Premium - Agency		
Administrative Rules		\$26
Administrative Services - Archives		\$8,491
Administrative Services - Debt Collection		\$52
Administrative Services - Facilities Construction and Management		\$330,584
Administrative Services - Finance		\$1,267
Administrative Services - Fleet Operation		\$4,295
Administrative Services - Navajo Trust Fund		\$3,230
Administrative Services - Purchasing		\$10,732
Administrative Services Executive Director's Office		\$58
Agriculture		\$1,552
Alcoholic Beverage Control		\$59,476
Attorney General		\$803
Board of Education		\$11,031
Board of Pardons		\$4,389
Board of Regents		\$5,707
Capitol Preservation Board		\$117,087
Commerce		\$493
Community and Culture - Arts		\$20,294
Community and Culture - Directors Office		\$201
Community and Culture - History		\$10,838
Community and Culture - Library		\$5,508
Corrections - Directors Office		\$26,687
Corrections - Gunnison Prison		\$77,586
Corrections -Draper Prison		\$237,742
Courts		\$11,325
Environmental Quality		\$13,570
Financial Institutions		\$71
Governor's Office		\$547
Governor's Office - Commission on Criminal Juvenile Justice		\$148
Governor's Office - Crime Victims Reparations		\$166
Governor's Office - Economic Development		\$751
Governor's Office of Planning and Budget		\$264
Health		\$21,316
Heber Valley Railroad		\$12,390
House of Representatives		\$250
Human Resource Management		\$115
Human Services - Developmental Center		\$44,170
Human Services - Juvenile Justice Services		\$27,494
Human Services - State Hospital		\$39,871
Human Services Department		\$11,814
Insurance		\$213
Judicial Conduct Commission		\$6
Labor Commission		\$307
Legislative Auditor		\$66
Legislative Fiscal Analyst		\$32
Legislative Printing		\$276
Legislative Research/General Council		\$130
Medical Education Council		\$14
National Guard		\$117,021
Natural Resources - Executive Director's Office		\$3,661

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Natural Resources - Forestry Fire & State Lands		\$13,831
Natural Resources - Oil Gas and Mining		\$395
Natural Resources - Parks and Recreation		\$191,229
Natural Resources - Utah Geological Survey		\$1,072
Natural Resources - Water Resources		\$1,954
Natural Resources - Water Rights		\$692
Natural Resources - Wildlife Resources		\$184,554
Public Lands Coordinating Office		\$64
Public Safety		\$20,623
Public Service Commission		\$21
School and Institutional Trust Lands		\$1,268
School Districts		\$6,586,521
Career Service Review Office		\$11
School for the Deaf & Blind		13753
Senate		121.55
Technology Services		103582.7
Transportation		647355.8
Transportation - Aeronautical Operations		3902.35
Treasurer		238.85
Utah Communication Network (UCAN)		5348.2
Utah State Auditor		113.05
Utah State Fair Park		33035.25
Utah State Tax Commission		10904.65
Veterans Affairs		3649.05
Workforce Services		18518.95
Property Insurance Premium -Higher Education		
College of Eastern Utah		\$98,517
Dixie College		\$110,928
Salt Lake Community College		\$279,691
Snow College		128123.05
Southern Utah University		157707.3
UCAT / Bridgerland ATC		34342.55
UCAT / Davis ATC		29959.95
UCAT / Dixie		1615.85
UCAT / Mountainland		23902.85
UCAT / Ogden/Weber ATC		46295.25
UCAT / Salt Lake Tooele ATC		2263.55
UCAT / Uintah Basin ATC		13707.95
University of Utah		2035081.9
Utah State University		943131.95
Utah Valley University		229524.65
Weber State University		228296.4
<b>Property</b>		
Charter Schools:		
Property (\$1,000 deductible) \$0.10 per \$100 value		
Gross Premium for Contents (example: FY11 rates are base on values as of April FY09)		
[Building Value * Marshall&Swift Valuation * (Building Construction Class, Occupancy Type, Building Quality, Fire Code)] - (discounts) + (surcharges)		
Existing and Newly Insured Buildings		
Property Insurance (example: FY11 rates are base on values as of April FY09)		

# Department of Administrative Services

## Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
[Content Value * Marshall&Swift Valuation * (Building Construction Class, Occupancy Type, Building Quality, Fire Code)] - (discounts) + (surcharges)		
Existing and Newly Insured Buildings		
<b>Worker Comp</b>		
Course of Construction Premiums		
Project Rate - \$0.053 per \$100 value		
Workers Compensation Rates		
State Agencies (Except UDOT): % of gross payroll		0.007
UDOT: % of gross payroll		0.0125
<b>Fleet Operations and Travel</b>		
<b>Daily</b>		
Daily Pool Lease Rates		
*Daily rate = actual (New for FY13)		
<b>Fuel</b>		
Fuel Network		
Past 30-days Late Fee (% of balance)		5%
Past 60-days Late Fee (% of balance)		10%
Past 90-days Late Fee (% of balance)		15%
Per gallon charge at low volume state sites (< 60K gallons/year)		\$0.04
Per gallon charge at state sites (> 60K gallons/year)		\$0.03
Per transaction fee - percentage of transaction value at all sites		2%
CNG per gallon charge		1.15
<b>Lease</b>		
Special Leases & Managing Information System only		
5994 SEASONAL MIS AND AFV ONLY-		\$5.88
5995 MIS AND WORK ORDER PROCESSING		\$5.15
5997 NR REASONABLE OVERHEAD		\$5.88
5998 MIS AND AFV ONLY		\$5.88
5998-Y MIS AND AFV ONLY-YEARLY		\$70.56
5999 MIS ONLY		\$2.25
5999-Y MIS ONLY-YEARLY		\$27.00
<b>Monthly</b>		
Monthly Vehicle Lease Rate Components		
Administration		\$48.57
Alternate Fuel Vehicle (if light duty)		\$3.63
Management Information System		\$2.25
Mileage (maintenance cost including fuel/total miles)		
Month lease rate = [(contract price - salvage value)/rate matrix lifecycle] + fees		
Rate matrix lifecycle in months (usage adjustment every 6 months) - Actual		
<b>Motor Pool</b>		
Management Fees		
Accident deductible rate charged		\$500.00
Administrative Fee for Do-Not-Replace Vehicles		\$50.82
Administrative Fee for Overhead		\$1.00
Alternative Fuel Fee (AFV) (light-duty only)		\$3.63
Annual Commute Vehicle Processing Fee		\$12.00
Bad Odometer Research Fee (Operator fault)		\$50.00
Commercial Equipment Rental - Actual Cost +		\$12.00
Excessive Maintenance, Accessory Fee - Actual Cost		
General Motor Pool Info Research Fee		\$12.00
Late Return Fee		\$12.00

# Department of Administrative Services Rates, Fees and Premiums FY2013

Rates, Fees, Premiums		FY13
Lost or damaged fuel/maint card replacement fee		\$2.00
Management Information System Fee		\$2.25
MIS & AFV Monthly Fee per Higher Ed vehicles		\$6.33
No Show Fee		\$12.00
Non fuel Network use processing fee		\$12.00
Operator negligence and vehicle abuse fees - Actual Cost		
Past 30-days Late Fee (% of balance)		\$0.05
Past 60-days Late Fee (% of balance)		\$0.10
Past 90-days Late Fee (% of balance)		\$0.15
Premium Fuel Use Fee (per gallon)		\$0.20
Refueling rate Daily Pool (per gallon)		\$2.00
OLD - DF-61 Late Fee (Commute Miles) Division of Finance Form DF-61		
Seasonal Use Vehicle Lease		150
Service Fee		12
Statutory Maintenance Non Compliance Fee 10 Days Late - per vehicle		100
Statutory Maintenance Non Compliance Fee 20 Days Late - per vehicle		200
Statutory Maintenance Non Compliance Fee 30+ Days Late - per vehicle		300
Vehicle Class Differential Upgrade - Actual Cost		
Vehicle Complaint Processing Fee		20
Vehicle Detail Cleaning Service		40
Vehicle Feature and Miscellaneous Equipment Upgrade -Actual Cost		
<b>Operator</b>		
Operator Incentives		
Alternative fuel rebate		-\$0.20
<b>Salvage Value</b>		
Monthly Vehicle Lease Rate Components		
`all others		17%
`Light trucks		21%
`Select sedans		18%
`SUV		21%
<b>Travel</b>		
Car Rental and Other		
Car Rental Commission (Western States Consortium Association Contract)		3.50%
Travel Credit Card Rebate - varies based on volume of use		
Travel Booking Fees & Rebates		
Department Agent		\$20.00
Full Service Booking		\$25.00
Online		\$15.00
School Districts /Higher Ed		\$15.00
Full Service Booking Group Rates		
Group Rate (16 - 25 people)		\$22.50
Group Rate (26 - 45 people)		\$20.00
Group Rate (46 + people)		\$17.50
U of U Quarterly Fee		0