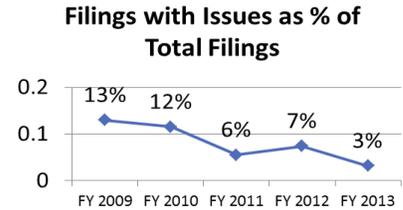
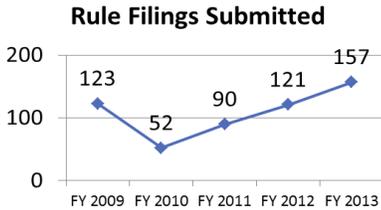


Board of Education

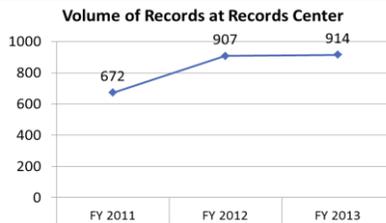
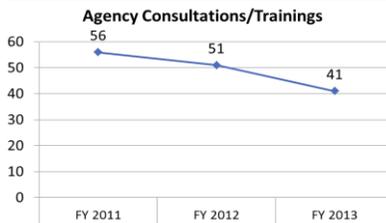


DAS CUSTOMER SERVICES SUMMARY FOR FY 2012-2013

Administrative Rules



Archives and Records Service



Facilities Construction & Management

	FY 2012	FY 2013
Average cost per office square foot (leases)	\$ 20.95	\$ 21.06
Average cost per office square foot (operations & maintenance)	\$ 4.93	\$ 4.93
Total Capital Improvements Budget	\$ 256,418	\$ 600,000

Finance

	FY 2013
Post-Audit Error Rate*	5.57%
Employees with time-based pay NOT using ESS for time entry	14.17%
P-card Dollars Spent**	\$ 491,051
* State average: 3.59% ** % of total State P-card spend: 2.48%	

Fleet

	FY 2012	FY 2013
Count of vehicles	43	40
Total miles traveled	479,204	507,081
Underutilized vehicles (mileage below the bottom quartile)	7	3
Annual lease savings from Fleet Operations	\$ 55,728	\$ 51,840

Purchasing and General Services

	FY 2012	FY 2013
Use of State Contracts	\$ 3,929,596	\$ 5,562,522
Pieces of Mail Processed	140,839	140,532
Number of Surplus Items	2,190	1,806

Risk Management

